

**GOVERNORS STATE UNIVERSITY
BOARD OF TRUSTEES**

**Minutes of the February 15, 2019 Meeting
Patrick Ormsby, Chair**

CALL TO ORDER AND ROLL CALL

The Governors State University Board of Trustees meeting for Friday, February 15, 2019 was called to order by Chair Patrick Ormsby at 9:07 am. Roll call was taken and Trustees Lorraine Tyson, Bruce Friefeld, Anibal Taboas, Carney Barr, Masah SamForay, and Linda Coleman were in attendance. Trustee Cornelius Griggs was absent.

Also in attendance: Elaine P. Maimon, President; Elizabeth A. Cada, Provost and Vice President for Academic Affairs; W. Paul Bylaska, Vice President for Administration and Finance; Mary Pat Burns and Sarah Boeckman, Interim General Counsel, Burke Burns & Pinelli, Ltd.; David Golland, Faculty Senate President; Lester Van Moody III, Student Senate President; Sheryl Jones-Harper, Civil Service Senate President; Sondra Estep, President of GSU UPI Chapter 4100; Will Davis, Vice President for Institutional Advancement and CEO of the GSU Foundation; Aurélio Valente, Vice President for Student Affairs and Enrollment Management; Maureen Kelly, Director of Governmental and Community Relations; Penny Perdue, Chief of Administrative Operations and Liaison to the Board; Catherine Balthazar, Interim Dean, College of Health and Human Services; Shannon Dermer, Interim Dean, College of Education; Andrae Marak, Dean, College of Arts and Sciences, and Dean, Graduate Studies; Jun Zhao, Dean, College of Business; Rosemary Johnsen, Associate Provost; Villalyn Baluga, Associate Vice President for Finance; Sandra Zurawski, Director of Budget and Financial Planning; James McGee, Director of Public Safety; Jim Zumerchik, Interim Associate Vice President for Facilities Development Management; Tracy Sullivan, Assistant Vice President of Procurement; Chuck Pustz, Associate Vice President for ITS; Anne Gill, Interim Associate Vice President for Human Resources; Mujahid Choudhary, Director of Auxiliary Services and Housing; Zion Banks, Senior Writer; Professor Sasha Cervantes; and Kristoffer Evangelista, Chief Internal Auditor.

Chair Ormsby recognized the Faculty Senate Representatives in attendance, Barbara Winicki, Sayoni Bose, Carlos Ferran, William Kresse, Alice Keane, Lara Stache, and Jelena Radovic-Fanta.

PUBLIC COMMENT

Sondra Estep, President, UPI Chapter 4100

Dr. Estep applauded the reinstatement of secondary education and special education programs at the December Board meeting, but lamented what she described as needless suffering by the College of Education since those same programs were cut in 2016. Dr. Estep further reported on several concerns raised from Union representatives.

CHAIR'S REPORT

Mr. Patrick Ormsby

Chair Ormsby welcomed Interim General Counsel Mary Pat Burns and Sarah Boeckman from the firm of Burke Burns & Pinelli, Ltd. He thanked Trustee Bruce Friefeld for his service, who he described as a wise, caring, intelligent member of the Board. He also noted that Student Trustee Linda Coleman's tenure will soon expire, and thanked her for being a great representative of the students of GSU.

BUDGET AND FINANCE

Lorraine Tyson, Chair

Information Items

Report on Purchases \$50,000-\$99,999 for the period November 26, 2018 through January 21, 2019

The report is in the Board Book. There were no questions.

Budget to Actual Report as of December 31, 2018

Bylaska reported at present there is a projected \$2M surplus for FY19, \$800K short of the proposed \$2.8M. This is due to unexpected expenses such as weather related repairs and technology needs for recruiting. Committee Chairwoman Tyson requested reporting on expenditures made from the reserve fund.

Report on Capital Development Board and Capital and Deferred Maintenance Projects

Bylaska gave an overview of the current projects. Committee Chairwoman Tyson requested a schedule of the projects to include start date, progression, estimated completion, etc. She also requested ongoing information on minority/women/disabled vendors being utilized for all projects, as well as more information on the cafeteria renovation project.

Follow-up on Audit Findings

Bylaska reported audit findings will now be reported to the Board as soon as they occur based on advice from the Interim General Counsel. Trustees Tyson and Coleman urged improvement in record keeping, which is a constant in audit findings. Trustee Ormsby noted there were no findings on the Financial Audit.

Action Items

Resolution 19—21: Approval of Internal Audit Plan 2019-2010

Committee Chairwoman Tyson requested a motion to approve Resolution 19-21. Trustee Ormsby made a motion to place resolution 19-21 on the Consent Agenda. Trustee SamForay seconded. The motion was approved by unanimous voice vote.

Resolution 19—22: Approval of Contract for Family Development Center HVAC Repairs

Committee Chairwoman Tyson requested a motion to approve Resolution 19-22. Trustee Taboas moved that Resolution 19-22 be brought before the full Board for a roll call vote. Trustee Coleman seconded. The motion was approved by unanimous voice vote.

Resolution 19—23: Approval of Tuition Rates for AY2019-2020

Committee Chairwoman Tyson requested a motion to approve Resolution 19-23. Trustee Coleman made a motion to place Resolution 19-23 on the Consent Agenda. Trustee Taboas seconded. The motion was approved by unanimous voice vote.

Resolution 19—24: Approval of a Tuition Multiplier for International Students

Committee Chairwoman Tyson requested a motion to approve Resolution 19-24. Trustee SamForay made a motion to place Resolution 19-24 on the Consent Agenda. Coleman seconded. The motion was approved by unanimous voice vote.

Resolution 19—25: Approval of Mandatory Fee Rates for Academic Year 2019-2020

Committee Chairwoman Tyson requested a motion to approve Resolution 19-25. Maimon explained the figures being proposed were determined through very careful analysis to achieve the goals in *Strategy 2020*. Trustee Coleman expressed her concerns about increasing fees while enrollment is decreasing, stressing that students tell her this is a difficult model to sustain. Trustee Barr made a motion to bring Resolution 19-25 to the full Board for a roll call vote. Trustee Ormsby seconded. The motion was approved by unanimous voice vote.

Resolution 19—26: Approval of Fees for Online-Off-Campus Programs and Services

Committee Chairwoman Tyson requested a motion to approve Resolution 19-26. Trustees Coleman and Taboas expressed concerns about the recommended fee structure. Discussion ensued. Trustee Taboas made a motion to bring Resolution 19-26 before the Full Board for a roll call vote. Trustee Coleman seconded. The motion was approved by unanimous voice vote.

Resolution 19—27: Approval of Housing Rates for Academic Year 2019-2020

Committee Chairwoman Tyson requested a motion to approve Resolution 19-27. Trustee Coleman made a motion to place Resolution 19-27 on the Consent Agenda. Trustee Friefeld seconded. The motion was approved by unanimous voice vote.

ACADEMIC AFFAIRS

Dr. Anibal Taboas, Chair

Given time constraints, Committee Chair Taboas requested that the Information Items on the Academic Affairs Agenda be presented at the next Board meeting. There were no objections and no action was taken.

HUMAN RESOURCES

Masah SamForay, Chair

Report on Civil Service Merit Board (CSMB)

Trustee Barr provided the CSMB Annual Report to the Board. No action was taken.

FULL BOARD

President's Report

Dr. Elaine P. Maimon

President Maimon provided her report to the Board. She noted that 2019 is GSU's 50th Anniversary and encouraged all to take part in the many activities throughout the year. She concluded by thanking Trustee Bruce Friefeld for his service.

Approval of Minutes

Chairman Ormsby requested a motion to approve the minutes of the November 12, 2018 Senate Retreats, the December 7, 2018 Full Board, and the December 13, 2018 meetings. Trustee Tyson made a motion. Trustee SamForay seconded. The motion was approved by unanimous voice vote.

Approval of Budget and Finance Consent Agenda

The Budget and Finance Consent Agenda reads as follows:

Resolution 19—21: *Approval of Internal Audit Plan 2019-2020*

Resolution 19—23: *Approval of Tuition Rates for AY2019-2020*

Resolution 19—24: *Approval of a Tuition Multiplier for International Students*

Resolution 19—27: *Approval of Housing Rates for Academic Year 2019-2020*

Chairman Ormsby requested a motion to approve the Budget and Finance Consent Agenda. Trustee Tyson made a motion. Trustee Friefeld seconded. The motion was approved by unanimous voice vote.

Approval of Budget and Finance Items not on the Consent Agenda

Resolution 19—22: *Approval of Contract for Family Development Center HVAC Repairs*

Chairman Ormsby requested a motion to approve Resolution 19-22. Trustee Tyson made a motion. Trustee Friefeld seconded. Roll call was taken and Ormsby, Tyson, Friefeld, Taboas, Barr, SamForay, and Coleman voted aye. The motion passed.

Resolution 19—25: *Approval of Mandatory Fee Rates for Academic Year 2019-2020*

Chairman Ormsby requested a motion to approve Resolution 19-25. Trustee Barr made a motion. Trustee Friefeld seconded. Trustee Taboas proposed postponing the vote until the Board received more clarity on the subject. Discussion ensued. A roll call vote was taken and Ormsby, Friefeld, Barr, and SamForay voted aye. Tyson, Taboas, and Coleman voted nay. The motion passed.

Resolution 19—26: *Approval of Fees for Online/Off-Campus Programs and Services*

Chairman Ormsby requested a motion to approve Resolution 19-26. Trustee Barr made a motion. Trustee Friefeld seconded. A roll call vote was taken and Ormsby, Tyson, Friefeld, Barr and SamForay voted aye. Taboas and Coleman voted nay. The motion passed.

Resolution 19—28: *Honoring the Service of Trustee Bruce Friefeld*

Chairman Ormsby read the resolution aloud, and then requested a motion to approve. Trustee Tyson made a motion and Trustee SamForay seconded. The motion was approved by unanimous voice vote, and Trustee Friefeld received a standing ovation.

Senate Reports

Dr. David Golland, Faculty Senate President

Dr. Golland provided his Report to the Board and highlighted several recent activities of the Faculty Senate.

Ms. Sheryl Jones-Harper, Civil Service Senate President

Ms. Jones-Harper provided her Report to the Board and outlined the process to reclassify Administrative Professional (AP) to Civil Service (CS) status employees as part of a State mandate.

Mr. Lester Van Moody III, Student Senate President

Mr. Moody provided his Report to the Board and noted that tuition and fee increases, which were proposed by the Planning and Budget Advisory Council (PBAC) of which he is a member, were opposed by the Student Senate. Mr. Moody also raised concerns expressed from several students regarding the customer service in the cafeteria. Trustee SamForay expressed the need to address the students' concerns, and Chairman Ormsby asked the Administration to encourage students to provide input to improve the level of service in the cafeteria.

Trustee SamForay left the meeting at 12:05 pm.

REPORT FROM INTERIM GENERAL COUNSEL

Interim General Counsel Burns reported that Executive Order #1 was signed by Governor Pritzker on his first day in office, in an effort to strengthen the state's position that every state agency address their audit findings within 60 days. She noted that the University has completed the response to Executive Order #1. Ms. Burns encouraged all Trustees to use their GSU email for the conduct of all public business as a best practice. Ms. Burns addressed several legal updates regarding the Freedom of Information Act and the Trustee appointment process.

EXECUTIVE SESSION

Chairman Ormsby requested a motion to go into Executive Session at 12:21 pm. Trustee Coleman made a motion to go into Executive Session pursuant to Section 2(c)1 and 2(c)11 of the Illinois Open Meetings Act to discuss personnel and litigation matters. Trustee Barr seconded. Roll call was taken and Ormsby, Tyson, Friefeld, Taboas, Barr and Coleman approved. Interim General Counsel Burns and Boeckman, as well as President Maimon, remained in Executive Session. Maimon left the Executive Session at 1:10 pm.

The meeting adjourned at 1:40 pm with a motion from Trustee Coleman and a second from Trustee Tyson.

Respectfully submitted,

Approved at August 30, 2019 Board Meeting